



KCER - Kidney Community Emergency Response Coalition

Patient/Provider Tracking Response Team Charter

The Kidney Community Emergency Response (KCER) Coalition is a national group of volunteers organized to ultimately assist CMS in meeting the goal to ensure the right care for every patient every time; and to promote the goals of the ESRD Network Program, including improving the quality and safety of dialysis-related services provided for individuals with end stage renal disease.

The goals of KCER are to:

- Raise public awareness of the critical needs of individuals with kidney failure and the providers who serve them, and the need to plan ahead to ensure that the life-saving dialysis services are available and obtainable in the event of an emergency and/or disaster;
- Promote and disseminate tools and resources so that these are available to individuals with kidney failure, dialysis facilities, and Federal, state, and emergency workers;
- Test and refine the national response strategy that has been put into place to assist Federal, state, and local efforts in the event of an emergency and/or disaster; and
- Plan for a possible flu pandemic.

In order to support this endeavor, the KCER currently has eight response teams to collaborate on comprehensive disaster plans.

The Patient/Provider Tracking Response Team:

- Promotes dissemination by providers of the standardized, emergency data set (medical record) to ALL patients at least annually and bi-annually to patients residing in disaster prone areas;
- Participates in work toward the development of a web-based record;
- Promotes the current established on-line system to identify open vs. closed facilities;
- Evaluates the process for tracking patient movement among dialysis facilities that has been established, and update as needed;

Response Teams will support KCER by performing these administrative duties:

- Meeting via teleconference every other month, or as needed and resources allow;
- Submitting meeting minutes for posting to the KCER website;

- Reviewing web materials and recommend documents for posting, to include changes, deletions or additions;
- Notifying FMQAI: The Florida ESRD Network of technical assistance support needed to conduct Response Team activities; and
- Submitting current team member contact information and updates as needed to FMQAI: The Florida ESRD Network (name, mobile/office telephone numbers, email address and alternate email address).

As a member of this Response Team, I will:

- Participate in at least one teleconference or meeting annually;
- Contribute to the Response Team’s activities through the Listserv;
- Volunteer for outreach activities, if possible;
- Uphold my own organization’s rules while volunteering for the KCER Coalition;
- Act responsibly and professionally;
- Keep my contact information current; and
- Notify my Response Team Leader if I am no longer able to volunteer for the KCER Coalition.

I have read this Charter and understand my roles and responsibilities as a member of this Response Team.

Name

Organization

Signature

Date